

Minutes of a meeting of the Keighley Area Committee held on Thursday, 20 June 2019 in Council Chamber - Keighley Town Hall

Commenced 6.00 pm
Concluded 8.00 pm

Present – Councillors

LABOUR	CONSERVATIVE	THE INDEPENDENTS
Abid Hussain Godwin Lintern	Brown Herd Ali K Green	Hawkesworth

Apologies: Councillor Malcolm Slater and Councillor Owen Goodall

Councillor Hussain in the Chair

1. APPOINTMENT OF CHAIR (Standing Order 35)

Resolved –

That Councillor Abid Hussain be appointed Chair of the Keighley Area Committee until 22 November 2019 and that Councillor Brown be appointed Chair of the Keighley Area Committee from 22 November 2019 for the remainder of the municipal year.

Action: City Solicitor

2. APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)

Resolved –

That Councillor Brown be appointed Deputy Chair of the Keighley Area Committee until 22 November 2019 and that Councillor Abid Hussain be appointed Deputy Chair of the Keighley Area Committee from 22 November 2019 for the remainder of the municipal year.

Action: City Solicitor

3. DISCLOSURES OF INTEREST

The following disclosures of interest were received in the interest of clarity:

Councillor Brown disclosed that he was a governor at Stanbury School and he had been present during discussions about the potential Traffic Regulation Order in the locality of the school. He abstained from voting on that item (Minute 7).

In relation to Minute 8 (Road Safety in the Bradford District) Councillor Ali disclosed that he was a Governor at Eastwood Primary Academy; and Councillor Green disclosed that his daughter was a pupil at Ashlands Primary School.

Councillor Ali disclosed that he was a member of the Local Led Development Programme and Councillor Lintern disclosed that her place of employment had been involved with the Local Led Development Programme (Minute 9).

Action: City Solicitor

4. MINUTES

Resolved –

That the minutes of the meetings held on 28 February and 4 April 2019 be signed as a correct record.

5. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

6. PUBLIC QUESTION TIME

There were no questions submitted by the public.

7. MAIN STREET, STANBURY - OBJECTIONS RECEIVED TO A PROPOSED TRAFFIC REGULATION ORDER TO INTRODUCE WAITING RESTRICTIONS ON MAIN STREET, STANBURY

The report of the Strategic Director, Place, (Document "A") considered an objection to the proposed Traffic Regulation Order (TRO) to introduce waiting restrictions on Main Street, Stanbury.

Members were reminded that, at a meeting on 19 July 2018, the Committee had approved, as part of its Safer Roads Programme, a scheme to introduce a TRO on Main Street, Stanbury. The Order had been promoted to resolve concerns over parking opposite the entrance to Stanbury Primary School. The restrictions were to prohibit waiting between the hours of 8.00am and 6.00pm, Mondays to Fridays, and were proposed to encourage the free flow of traffic, to reduce congestion and to improve the safety of pedestrians at the entrance to the school. The proposals were formulated following consultation with Stanbury Primary School, residents and other interested parties following a public meeting.

It was reported that the Traffic Regulation Order was formally advertised between

24 January 2019 and 14 February 2019. Three objections were received of which two were withdrawn following clarification of the restrictions. A summary of the remaining concerns and corresponding officer comments were outlined in Document "A".

A street view of the locality was tabled and depicted that the area around the proposed restrictions was narrow and became blocked when cars were parked. Members queried a number of issues to which the following responses were provided:-

- The school day commenced at 8.45am and concluded at 3.15pm. The nursery school times were more staggered.
- The school was very small with less than 100 pupils attending.
- The school served a number of surrounding villages.
- The proposals would have a positive impact on pollution. Regulations were in place to prevent drivers waiting in stationary cars with the engines running. The proposed TRO would ease the flow of traffic and reduce the incidents of queuing traffic.
- The congestion had been witnessed outside of schools times and that was the reason the proposals were not limited to school drop off and collection times.

A member commented that there was a lack of available parking in the area and she was assured that the proposals were located away from residential properties. It was recognised that a balance between maintaining parking provision and preventing traffic congestion was being sought.

Resolved –

- 1. That the objection be overruled and the proposed Traffic Regulation Order as shown on drawing no. P/HS/TRN/104132/0022/CON-1A, appended to Document "A", be implemented as advertised.**
- 2. That the objector be informed accordingly.**

Action: Strategic Director, Place

8. ROAD SAFETY IN THE BRADFORD DISTRICT - ANNUAL UPDATE

The report of the Strategic Director, Place, (**Document "B"**) provided Members with an update on current casualty levels and trends in the Bradford District and on the Road Safety Education, Training and Publicity Initiatives aimed at reducing casualties.

Members were reminded that a report on proposals for the devolution of Road Safety funding was considered by the Area Committees in 2012. Members had resolved, at that time, to support an evidence based approach to determine Road Safety priorities. It had also been resolved to present an annual 'State of the Nation' style report detailing casualty numbers/trends and details of on-going and proposed road safety education, training and publicity initiatives to the Area Committees. Document "B" provided that update report.

It was explained that Appendix 1 to Document “B” reported road casualties in the Bradford District between 2012 and 2018 and not 2013 as had been mistakenly stated on page 15 of the report.

The rise in the number of serious incidents in 2017 was discussed and it was explained that an in depth examination of the statistics would be required to determine the rationale for that increase.

It was questioned why the number of fatalities had increased in 2018 and it was explained there that had been a multiple car accident during that period. The figures were similar across the West Yorkshire region and when the serious and fatal categories were combined the figure had reduced.

Members were assured that in 2018 there was an overall decrease in casualties in the Bradford District and the long term downward trend had been maintained.

The second appendix reported the Road Safety, Education and Training Programmes provided since August 2018. It was explained that the Road Safety Team was a small team and engaged with schools providing a three tier district wide service. The first tier targeted schools which were in the top eight wards with the highest child casualties. The second tier was the delivery of presentations by the team which were booked on a first come first served bases. The third tier was the provision of resources and information for all schools which did not need a road safety officer to deliver. The third Appendix listed school engagement by ward and advised Members of the schools participating in sessions offered; the priority schools which were not participating in sessions offered and other schools not participating in sessions offered. In response to questions it was confirmed that the schools were categorised by ward and child casualties.

The location of Ashlands Primary School, on the busy A65 road, was discussed and whilst it was confirmed that the category of roads on which schools were located was not a determining factor in them receiving priority it was reiterated that any school could request to receive education and training. The concerns about schools which were located on busy roads were acknowledged and it was confirmed that Ashlands Primary School had participated in the initiatives offered to schools.

Concern was raised that Moorfield School, also located on a bend in the road, did not appear to be involved. It was agreed to add that school to the list for contact. It was questioned if it was mainly faith schools which were not participating in the initiatives offered and assurances were provided that the query would be investigated.

Members questioned why Keighley College, which had been categorised as a priority, had not been involved in the programme and it was explained that consideration was being given to the types of appropriate engagement which could be provided. Theatre in Education, which delivered training on pedestrian distractions together with initiatives with the West Yorkshire Fire and Rescue Service, were being considered.

The lack of participation with Stanbury Primary School was raised and it was

agreed to investigate the issue further. It was confirmed that the school had previously participated in the programme.

It was questioned why Sacred Heart, Ghyll Royd and Westfield House schools in the Ilkley Ward did not appear to be engaged. In response it was reported that Ghyll Royd and Sacred Heart had previously worked with the team and it was agreed that their non participation would be investigated. Westfield House School was located in North Yorkshire and Members were assured that discussions were held with North Yorkshire colleagues about cross border schools.

Whilst discussing pedal cycling statistics a view that the cycle lanes in the Keighley district were the worst in the area was expressed. The lack of separate lanes and the use of white lines in the road to separate cyclists from motorists was criticised. It was questioned if those concerns would be addressed and, in response, it was explained that the cycle lanes were the responsibility of the Highways team. Members suggested that it would be useful to have a future report on cycle lanes.

The development of a 'Safe Pass' initiative was reported and it was explained that Highways officers were working with West Yorkshire Police on an initiative to monitor and stop drivers who drove too close to cyclists. Those drivers would be given the opportunity to attend training sessions or receive a fine.

A Member requested that the statistical information contained in the Document "B" be provided on an individual ward basis and it was agreed that the information would be circulated to Members in that format.

Resolved –

That the support to evidence based approach to determining Road Safety Priorities be continued.

Action: Strategic Director, Place

9. COMMUNITY LED LOCAL DEVELOPMENT

The Strategic Director, Place, presented a report, (**Document "C"**) which provided an update on the European Funded Programme, called Community Led Local Development, in Keighley.

It was explained that the issue had been discussed in July 2018 where it had been requested that the Strategic Director, Place, provide a progress report, including the take up and outcomes of the Community Led Local Development programme, to the Committee. Document "C" provided that update.

Members were reminded that the programme consisted of 12 activities split into two themes, one of which was funded by the European Social Fund (ERF) and the other by the European Regional Development Fund (ERDF). Under the ESF strand support would be given to 600 local people including 377 unemployed (including long-term unemployed), 223 economically inactive, 200 over 50 years of age, 200 from ethnic minorities and 118 with disabilities (including mental health issues). 155 people would be assisted into education or training, 85 people

into employment (including self-employment) and at least 120 inactive people into employment or job search.

Under the ERDF strand 100 enterprises would receive support (of which 75 would be new enterprises), 100 new jobs would be created (including start-ups) and 75 potential entrepreneurs would be assisted to be enterprise ready.

The 12 numbered activities/projects were outlined in Document "C". It was reported that 45% of the projects had been fully funded with another seven in need of local support before they could move forward .

One of the four projects funded by the ESF element of the programme was Keighley College improving low level skills and developing pathways to bring people back into work.

It was explained that the ERDF element had proved more difficult to award and the remaining procurement activity had been halted to allow for a process review to be carried out. To assist that review feedback had been sought from potential applicant organisations. The responses received indicated that the main barrier to applicants was the level of match funding required which had decreased in recent times as a result of the decline in the UK economy. Volunteer time could not be used as part of the match funding for the ESF funding. Activities to assist in supporting applications were on-going and included exploring interest from larger organisations in a wider geographic area, to potentially assist with match funding and to partner smaller local groups; sharing best practice and problem solving with other Yorkshire based CLLD areas; seeking additional funding from regional and national sources and exploring broader political support.

It was explained that although Bradford Council had helped to top up the scheme by £250,000 and the West Yorkshire Combined Authority Business Rate Pool had provided a further £250,000, further investment from business was still required.

A Member expressed frustration that there were groups of people in the area who could not access the fund because of the match funding criteria and the fact that this was a nationwide issue suggested that the funding criteria maybe flawed. In response it was confirmed that the issue had been addressed with the ERDF.

The potential to access match funding through the green economy was discussed and it was acknowledged that measures such as energy reduction or solar panels may be utilised as match funding.

It was questioned what was meant by the term 'explore broader political support' to assist future applications and it was explained that it was the exploration of further central government and regional funding to supplement what had already been provided by Bradford Council.

Examples of the support which could be provided through the programme were requested and it was explained that small business could receive start up grants. As the project was just commencing it was difficult to provide specific examples. . Examples of what applicants had outlined in the application process could be provided but examples of what had been achieved would take longer to

demonstrate.

The provision of good quality accommodation space was suggested to support local businesses and in response to questions it was explained that this may be provided through matching space to businesses providing services which did not exist at the current time. Upfront rental costs could be a barrier and assistance could be provided to help applicants to access funds.

A Member raised concerns about the shortage of small business start-up units in the Keighley area. In response and it was explained that contracts would be provided to sign post groups to available funding for accommodation and to get people together. The groups to which tenders were awarded would be responsible for those actions rather than the Local Action Group.

The support from the Business Improvement District was queried and it was confirmed that conversations had taken place with the BID, however, no support had been received as the BID did not have the authorisation to support issues not in its original specification.

In response to requests for information about the impact on the three wards involved in the programme and mechanisms to assist with match funding it was confirmed that an annual report would be provided and it would be possible to include more detail in the next report presented.

Aspirations for larger companies to provide accommodation or employees to assist the development of small businesses were discussed.

Resolved –

- 1. That the detail provided in Document “C” and the investment brought to Keighley from the Community Led Local Development programme be welcomed.**
- 2. That the Strategic Director, Place, be requested to provide a progress report in 12 months time including the impact that the Community Led Local Development Programme has made on the area.**

Action: Strategic Director, Place

10. STRONGER COMMUNITIES STRATEGY AND DELIVERY PLAN PROGRESS REPORT

The report of the Strategic Director, Place, (**Document “D”**) outlined the progress of the Stronger Communities Strategy and Delivery Plan produced by the Stronger Communities Partnership.

The report revealed that the Stronger Communities Partnership’s Strategy and Delivery plan supported delivery of local interventions determined following Bradford District’s designation as one of five ‘Integrated Communities Pilot Areas’.

As a Pilot Area, funding had been provided to research why some activities

worked and others did not; to test new ideas; to learn from what was already working and scale up best practice.

It was reported that an independent 'Stronger Communities Partnership' Chaired by Bishop Toby Howarth, Bishop of Bradford had been formed to oversee the Stronger Communities Together strategy and a Delivery Plan for the District. Along with this, a resident sub-group; People Together had been set up which broadly reflected the District's demographics. Keighley members were reported and it was explained that one member (from Keighley East) had withdrawn due to ill health and there were currently three vacancies for Keighley. People Together members would be involved in the Innovation Fund, the District Values Pledge campaign and Anti-Rumour Strategy work.

The reason for the vacancies for Keighley members on the People Together group was queried and whilst it was not known why enough people had not come forward Members were assured that the group had been promoted widely. In response to questions about the involvement of Ilkley residents it was confirmed that one member of the People Together group was an Ilkley resident and was very passionate about their role.

It was reported that the Partner Forum was another sub-group to the Stronger Communities Partnership Board and was launched on the 20 March 2019. This was a vehicle for partners, particularly for small voluntary and community groups who worked in the area, to build capacity, share best practice, collaborate and be supported. There were 320 organisations registered. Local groups from Keighley were encouraged to register.

A copy of the partnership's Strategy and Delivery plan was attached as Appendix A. The plan currently contained approximately 17 projects and was continually evolving.

The Street Life project, launched on 1 June and was being delivered in Keighley West to encourage social mixing, was discussed. It was reported that the project would engage with a core group of approximately 12 – 15 people in Keighley West who would be developed as community leaders who would work with the project to engage wider circles from within their communities to join specific events and engage in social action. The aim was to encourage people who were socially isolated to get together and a series of workshops would be organised. A sum of £500 would be provided to groups to help facilitate activities and Keighley Ward Officers would be engaged in identifying people in the area.

The recruitment of an English Language Service Co-ordinator was also reported and would be responsible for overseeing the work of the English Speakers of other Languages (ESOL) hub. Data collected would be utilised to help drive further funding and would assess what the current barriers were to learning and progressing in ESOL.

Whilst acknowledging the barrier which language could create a Member reported a lack of opportunities for English speaking residents to learn an ethnic minority language. In response it was reported that the Innovation Fund could help towards running sessions/events for English speakers to learn to speak a foreign language, for example, such as Urdu, Punjabi, Polish or Arabic. Organisations

would have to submit an application for funding but this could be encouraged.

Another project in the pipeline was reported which was Bradford United, a district wide project that would focus on social mixing for 14-24 year olds (targeting the young population of the district). The Youth Service would lead on that project.

An intergenerational mentoring approach, empowering older people to support young people classified as NEET (Not in Education, Employment or Training), was discussed. The aim of the project was to improve the confidence of young people by bringing them together with older residents.

Whilst welcoming support for young and older people it was questioned what support was available for people with disabilities. In response assurances were provided that people with disabilities were involved with the People Together group and would ensure all activities were accessible and all people had their voices heard.

Following queries that all faith groups were included an example of the Street Life Project, requesting contact information to allow it to work with all faith groups across the targeted areas was provided. Project leads would work closely with the Area Co-ordinators ensuring that all key people were included and engaged.

A Member highlighted that the Stronger Communities Partnership was being chaired by the Bishop of Bradford whilst many residents may be of no faith. It was requested that all people, including those without faith, must be included.

It was questioned if the Delivery Plan supported people to be entrepreneurial. It was reported that whilst it was believed that there were no specific plans included there were initiatives to help people who did not speak English to develop language skills and access employment. It was agreed to check the Delivery Plan and consider what could be included to encourage people to set up their own businesses.

The report advised Members of the school linking network, working with primary and secondary schools. It was revealed that the network had received 159 expressions of interest from primary schools and 11 from secondary schools. Fourteen links had been made with 16 classes in Keighley and these were outlined in the report. A Member reported a role he held in encouraging pupils to become involved in engineering and requested he be involved in school linking discussions. A Member also requested that Eastwood Primary School be invited to become part of the linking network.

In response to queries about activities in Ilkley it was explained that the strategy was focused on areas of deprivation. There were Keighley West, Keighley Central and district wide projects. It was agreed to explore what projects were happening in the Ilkley ward and how to improve social mixing and build connections between Ilkley and Keighley residents.

Resolved –

That the work carried out in the development of the Bradford Stronger Communities Strategy and Delivery Plan, by the Stronger Communities Partnership, contained in Document “D”, be welcomed.

Action: Strategic Director, Place

11. COMMUNITY CHEST ALLOCATIONS 2018/2019

The report of the Strategic Director, Place, (Document “E”) informed Members of the Community Chest Awards made to projects within the Keighley area in the financial year 2018-2019.

Members were advised that there would be a sum of £11.5k available in the municipal year 2019/2020 and those funds would be awarded in two funding rounds.

For the benefit of new Members it was explained that the Grants Advisory Group, involving the Chair, Deputy Chair and opposition spokesperson for the area committee, would advise the Area Co-ordinator on the grant of the awards.

In response to questions it was explained that an account of how the awards had been spent, the impact of the award and photographs were requested together with receipts for the amount awarded. The next round of awards would be around September 2019 and then towards the end of the municipal year.

Resolved –

That the Keighley Area Co-ordinator’s Office continues to ensure the effective allocation of community chest funding by providing appropriate support and advice to applicants.

Action: Strategic Director, Place

12. DATES OF FUTURE MEETINGS - 2019/2020 MUNICIPAL YEAR

Resolved –

That the meetings of the Keighley Area Committee for the remainder of the 2019/2020 Municipal Year be held at 1800 hours on the following dates:

Thursday 18 July 2019

Thursday 5 September 2019

Thursday 17 October 2019

Thursday 21 November 2019

Wednesday 18 December 2019

Tuesday 21 January 2020

Thursday 27 February 2020

Thursday 26 March 2020

Action: City Solicitor

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Keighley Area Committee.

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER